



MIDLAND PUBLIC SCHOOLS "TEST-OUT" PROCEDURES*

Testing-out is an option for students to demonstrate a reasonable level of mastery of subject matter to meet course and program requirements and then be placed at the next higher level. Placement at the next level is based on availability.

Midland Public Schools, in compliance with the Michigan Merit Curriculum Law, will allow students who are not enrolled in a course to "test out" of any course or subject credit area. This option should be considered carefully as Test Outs may only be taken once for each course. Here is how it works:

1. Students must demonstrate a reasonable level of mastery of the subject matter in order to meet course and program requirements. This reasonable level of mastery, considered at not less than 76.5%, may be exhibited on a comprehensive final exam or through other forms of assessments used in the course, such as written papers, projects, presentations, portfolios and/or other comparable forms.
2. The transcript of students who successfully test out will reflect that they have tested out of a class. Students who test out will receive credit toward graduation. "Testing out" will NOT be included in the computation of grade point average. In addition, the student may NOT enroll in a lower course in the program sequence for credit once successful "testing out" has occurred.

Students who wish to test out of a course may do so by filling out the registration form on the reverse side of this page and returning it to the staff member listed on the form.

Form Deadline: May 12th

Questions and/or concerns may also be directed to the school contact on the form.

For Office Use Only

Course/Level Tested Out of: _____

Please send copies to:

☐ Student CA-60 ☐ Assistant Principal ☐ Parent ☐ Curriculum Specialist

**Middle school mathematics uses a different form.*

TEST OUT REGISTRATION FORM

Student Name: _____ Current Grade: _____

Current School: _____

Next year's school: _____

Next year's counselor: _____

Next yr. scheduled course: _____

Parent/Guardian: _____ Phone: _____

Complete Address: _____

Email address: _____

Course testing out of: _____ For Credit Only? Yes No

Course testing into: _____ For Placement? Yes No

Current teacher: _____

Students will be notified of the exact testing date via the email address listed above.

We understand that successful completion of the test out course at a 76.5% correct level will be recorded on the transcript as "Test Out." Credit for a course earned by a student through the test out process will be used to fulfill a course or course-sequence graduation requirement and will be counted toward the total required number of credits needed for graduation. It will not be calculated into the student's grade point average (GPA). A student who tests out of a higher level course may not subsequently receive credit for a course that is in the same area and lower in the course sequence.

We also understand that once a student has successfully tested out, he/she may not enroll in a lower course in the course sequence for credit.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

Questions and/or concerns may be directed to the following individuals. Please return this form to the following staff member on or before **May 12th**:

Jefferson Middle School

Steve Poole, Assistant Principal
PooleSA@midlandps.org
(989)923-5080

Northeast Middle School

Keith Seybert, Assistant Principal
SeybertKT@midlandps.org

H. H. Dow High School

Matthew Murphy, Assistant Principal
MurphyMM@midlandps.org
(989)923-3449

Midland High School

Andrea Jozwiak, Assistant Principal
JozwiakAM@midlandps.org